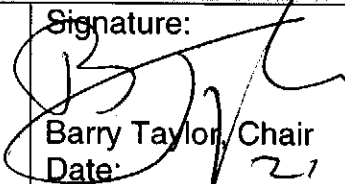
	<p align="center">CHILD AND YOUTH MORTALITY REVIEW COMMITTEE</p> <p align="center">Te Rōpū Arotake Auau Mate o te Hunga Tamariki, Taiohi</p> <p align="center">Teleconference Meeting Minutes Wednesday 11 April 2007</p>
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In Attendance:	Barry Taylor (BT), Russell Franklin (RF), Christopher Morris (CM), Marie Connolly (MC), Riana Manuel (RM), Eru George from 2.30 (EG); Anganette Hall (AH), Liz Craig (LC), Pat Tuohy from 2.40 (PT)
Apologies:	Nick Baker (NB)
Secretariat:	Faith Roberts (FR), Gillian Bohm (GB), Lote Gatland (LG).
Agenda Items:	Summary of Discussions and Decisions
1. Minutes from 15 February 2007	<p>Make changes to page 2 – Family violence steering group not task force.</p> <p>Minutes approved (with changes) RM & LC</p> <p>Review fully at meeting on 17 May</p>
2. Matters arising from 15 February 2007	<p><u>Family form</u></p> <p>FR has sent GN wording and links for support group to be added to the end of the Family form.</p> <p>ACTION: Send to Committee for checking. FR</p> <p>BT noted lack of support groups for families of youth who suicide or attempt to do so.</p> <p>ACTION: Ask Public Health team for comment. FR</p> <p><u>Reporting templates for Local CYMR Groups</u></p> <p>BT reported that the Mortality Database Group is working on this.</p> <p><u>Chief Coroner – Neil MacLean</u></p> <p>BT and PT met with Neil. BT reported that Neil is currently appointing 14 coroners¹, not necessarily people who have been coroners before. They will need training June-Aug and input from CYMRC in the training will be appreciated. Neil is keen to become the Coronial Advisor to CYMRC. Need to thank David Dowthwaite the previous Advisor.</p> <p>ACTION Ask Neil to next meeting. FR</p> <p>BT says Neil keen for local coroners to meet with local CYMRG 1-2x a year. There was agreement that the data collection forms needed amending.</p> <p>ACTION: Agenda data collection form changes for next meeting and add to Workplan. FR & LG</p> <p>The Cross Departmental Research Project was discussed and where best for the Health Trained Investigators to be located.</p> <p><u>Scientific Group</u></p> <p>LC agrees to be on this group (dependant on her workload) with PT and BT in place of David Tipene-Leach.</p>

¹ Whangarei (1), Auckland (3), Hamilton (2), Rotorua (1), Hawke's Bay (1), Palmerston North (2), Wellington (1 + Chief Coroner), Christchurch (2), Dunedin (1)

	<p><u>Legal Opinion re sharing causes of death from database</u> Legal opinion just arrived. ACTION: Send out to Committee and agenda for next meeting. FR</p> <p><u>Agent Forms</u> ACTION: Changes to be made to cover PMMRC age group as well. FR</p> <p><u>Education and Reporting requirements of Well Child Providers</u> Pages 6 + 11 of the Well Child Book (what used to be the Plunket Book) have some points about safe sleeping to prevent cot death. ACTION: Put reporting requirements in the contract on agenda for next meeting. FR</p> <p><u>Nappy Manufacturers</u> Letter went out 7 March but so far no replies. ACTION: Put need to follow up to the letter on agenda for next meeting. FR</p> <p><u>Whats Up phonline</u> LC has discussed data sharing with Whats Up group.</p>
3. Coordinators Day 9 March	<p>Coordinators from current groups attended (Canterbury, Hawke's Bay, MidCentral, Waikato) and representatives of DHBs hoping to set up a Group - Hutt, Northland, Waitemata & Nelson. Thanks to Committee members who attended. (Dialogue continuing with Counties may split into both a child and a youth group.)</p>
4. Cross Departmental Research Project	<p>Previous Project manager resigned. PHI still very supportive. To readvertise for project coordinator awaiting feedback on advert and job description. ACTION: Get comments back to Barry Borman. BT ACTION: Invite Barry Borman to next meeting. FR</p>
5. Fourth Annual Report	<p>Discussion re the recommendations. Response to SUDI death needs to be clarified as DHB responsibility, clarify purpose, need to include support of family as part of well child services. Rural injuries generally ACC as OSH only cover farm. ACC has new director of injury prevention. Need more practical suggestions in the recommendation that government organisations work together better.</p>
5. Meeting Closed	15.15
<p>Next meeting: Thursday 17 May & Friday 18 May 2007 Venue: Brentwood Hotel</p>	
Minutes Approved:	<p>Signature:  Barry Taylor, Chair Date: 21/9/07</p>