

	<p><b>CHILD AND YOUTH MORTALITY REVIEW COMMITTEE</b></p> <p>Te Rōpū Arotake Auau Mate o te Hunga Tamariki, Taiohi</p> <p><b>Meeting Minutes</b> <b>Thursday 23 and Friday 24 April 2009</b> <b>9.00 am to 5.00 pm</b></p>
---	---

<b>In Attendance:</b>	Nick Baker (NB), Russell Franklin (RF), Eru George (EG), Anganette Hall (AH), Barry Taylor (BT), Liz Craig (LC), Marie Connolly (MC), Eru George (EG).
<b>Apologies:</b>	Riana Manual (RM), Amanda D'Souza (AD), Eru George for absence 24 April.
<b>Guests:</b>	Glenys Needs (GN), Terry Sarten (TS), Maria Cotter (MCo) (Part meeting), Colin Hamlin (CH) (Part meeting)
<b>Secretariat:</b>	Shelley Hanifan (SH), Brandy Griffin (BG), D Suzi Grindell (DSG)

<b>Agenda Items:</b>	<b>Summary of Discussions and Decisions</b>
----------------------	---

<b>CYMRC Meeting – Thursday 23 April 2009</b>	
<b>Opening</b>	Meeting opened 9.10 am with a karakia.
<b>Apologies</b>	Accepted.
<b>Previous minutes</b>	<p>The following correction was requested: Page 9, 5<sup>th</sup> CYMRC Report: Action v change GM to GN.</p> <p><b>Moved:</b> Subject to the one correction, the minutes are accepted as a true and correct record</p> <p style="text-align: right;">Moved Chair All agreed</p>
<b>Correspondence inwards</b>	<p><u>Norma Campbell correspondence:</u></p> <p><b>Agreed</b> that CYMRC's role is to promote appropriate research and support 'safe behaviour' evaluation of research. CYMRC must be cautious about what it supports without the appropriate evaluation.</p> <p><b>Action:</b> LC and BT (Scientific Committee) to draft a letter to Health Research Council then send the draft to the Chair.</p> <p><u>Child death and Serious Injury Review Committee, Sth Australia, Annual Report:</u> Reviewed by Chair.</p> <p><u>Morning Report item on swaddling babies:</u> Chair had forwarded the correspondence asking who might</p>

	<p>respond to the misleading and confusing message to Peter Abernathy (MOH), Dr Pat Tuohy (MOH), Stephanie Cowan (Change for our Children) Angeline Tangiora (Māori SIDs) and Elizabeth Craig (NZ Child and Youth Epidemiology service). As yet, he has not heard back from anyone.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. The Committee and Secretariat to continue to clarify with the Minister of Health how CYMRC can be responsive to reports such as the Morning Report item.</li> <li>2. The Committee to work with its own SUDI working group when coordinating any such response.</li> </ol>
<p><b>Correspondence outwards</b></p>	<p><u>Law Commission's Request around alcohol related harm Letter and NZCYES: Indicator Handbook:</u> Alcohol section sent to the Law Commission by the Chair. The Commission has said it would welcome further similar data.</p> <p><u>McKesson NZ Ltd (tabled)</u> <b>Agreed:</b> An invitation be sent to McKesson to nominate an agent who would be involved in the review of cases that involve its service. <b>Action:</b> The Chair to write to Plunket Line about a similar arrangement for Plunket's involvement the CYMRC review process.</p>
<p><b>Action points from last meeting</b></p>	<p>The Secretariat reported on progress made so far on various outstanding action points.</p> <p><b>Relationship with MSD</b> CYF has or had initiatives to support families to get safe sleeping places for infants. <b>Action:</b> MC to check with CYF then to assist Secretariat to draft a pamphlet on the refundable grant available for families from Work and Income to improve availability of safe sleeping practices.</p>
<p><b>Research Policy</b></p>	<ul style="list-style-type: none"> <li>• Still not clarified what conditions apply and how researchers may access CYMRC data. Requests continue to arrive.</li> <li>• The Family Violence Death Review Committee (FVDRC) will have access to CYMRC's mortality data and next week, the Chair, TS and Candy Cookson-Cox (Coordinator Lakes Local CYMR Group) will make a presentation to FVDRC. This is a mock run over the review process that is being developed.</li> <li>• The Secretariat is to begin drafting an RFP for all three committees which will go to public tender. It will include data management, analysis and epidemiological support for report writing for the Committees.</li> </ul>

	<p><b>Action:</b> BG is to work with NB, LC, BT, and GN on Access Research Policy for the Scientific subgroup.</p> <p><b>Action: The Secretariat to:</b></p> <ol style="list-style-type: none"> <li>i. consult with members of Scientific Committee with regard to the RFP</li> <li>ii. organise when the Scientific Group can meet and begin drafting policy</li> <li>iii. list researchers and organisations who have requested access to data.</li> </ol>
<p><b>Lead Coordinator's report</b></p>	<p>TS talked to his report.</p> <p>Noted:</p> <ul style="list-style-type: none"> <li>• Chairs/Coordinators are meeting in Wellington on 13 May 2009. A second meeting for later in 2009 is planned as most new local groups will be established by mid-year.</li> <li>• Encouragingly, small DHBs are showing enthusiasm for involvement.</li> <li>• There is strong clinician buy-in to local groups.</li> <li>• The Chair is fostering an email network amongst local chairs.</li> <li>• Current FTE allocation is universally less than that requested in CFA.</li> <li>• A formalised protocol for processing of post review information at a local level is required for the May meeting.</li> <li>• QuickPlace training for local users is required.</li> <li>• Lead coordinator is currently processing agent applications.</li> </ul> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Lead Coordinator will include a session in the May meeting to assist chairs with their role.</li> <li>2. Chair to take funding cap issues, relating to local coordinators' work, to QIC next week.</li> <li>3. Secretariat to improve the structure of front page of CYMRC Quickplace.</li> </ol>
<p><b>Coroner's Meeting 1 April 2009 Report</b></p>	<p>Noted:</p> <ul style="list-style-type: none"> <li>• The Chair, BT and SH attended the meeting.</li> <li>• The first batch of coronial data has been sent to the Mortality Database.</li> <li>• Each coroner is autonomous although the Chief Coroner can influence a coroner.</li> <li>• The Chief Coroner has advised the website (item 4 in notes of meeting) is active; the address is <a href="http://www.justice.govt.nz/coroners/recommendations-register/default.asp">http://www.justice.govt.nz/coroners/recommendations-register/default.asp</a></li> <li>• The Chief coroner was very keen to allow access for CYMRC to coronial data but care must be taken to ensure</li> </ul>

	<p>excessive demands are not put onto coroners offices</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. The Secretariat to arrange for Faith Roberts to attend next CYMRC meeting to update committee on the Health-Trained Investigator Project.</li> <li>2. Secretariat to draft a standard letter for Chief Coroner's Office approval so a local CYMR group may request information from a coroner if data has not been provided by four months</li> </ol> <p><b>Coroner's Request</b></p> <p>MC placed a coroner's request (... caregivers to be aware ... dehydration and overheating. ...) before the Committee which requested that the committee 'discuss his recommendation more widely' in relation to his inquest into a specific death.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. MC to send the information about this death to the Mortality Database Group to check (the file may be marked as 'awaiting coroner's findings' and therefore waiting closure).</li> <li>2. MC to take the Coroner's request to her next meeting with Dr Pat Tuohy, Ministry of Health (MOH)</li> <li>3. The Chair to use his network of people who could do something in relation to the request.</li> </ol>
<b>SUDI issues</b>	<p>With Māori Caucus was postponed as too many key people had given apologies. As Caucus could not report to the SUDI working group and this is crucial to allow progress, and the SUDI meeting of 22 April 2009 was also postponed.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Secretariat to provide Māori Caucus with teleconference numbers and support a group in gathering and meeting as soon as possible to advise the working group.</li> <li>2. Māori Caucus to review what messages should be given to the community to reduce SUDI and how the community can be supported with "enablers" to act on these messages.</li> </ol>
<b>Suicide Workshop</b>	<p>Maria Cotter and Colin Hamlin (MOH) discussed MOH's initiatives and the literature published by MOH on suicide, eg, <i>The NZ Suicide Prevention Action Plan</i>. There have been five local areas piloting the national strategy with funding until mid-2010.</p> <p>MOH has a \$1.5 million suicide project that covers:</p> <ul style="list-style-type: none"> <li>• research into clusters</li> <li>• two projects looking at 'media' including internet suicides</li> <li>• two major trials (best practice around post-attempts with a section looking at Māori techniques of intervention and</li> </ul>

	<p>reducing stigma in the community/improving skills of first responders/risk recognition in the community)</p> <ul style="list-style-type: none"> <li>• looking at notorious ‘jump sites’.</li> </ul> <p>Noted that Tariana Turia, Associate Minister for Health, and Peter Dunne, Associate Spokesperson, have shown specific interest in suicide prevention.</p> <p>Specific advice for CYMRC arising out of suicide cluster report and discussions is:</p> <ol style="list-style-type: none"> <li>1. consider mechanisms to identify at an early stage the occurrence of a cluster and to bring this to the attention of a local DHB</li> <li>2. suggest MOH review its guideline ‘Suicide and the Media’ with clarity over what accurate information should the media be encouraged to release. Schools have an accurate view of local problems – be frank but do not focus on individual suicides. Consultation important</li> <li>3. suggest MOH and Ministry of Education jointly review the current role of school counsellors (role, type of, staffing levels, training, ongoing professional development, supervision needs, etc).</li> <li>4. ask why do some schools do not want to use Group Special Education post traumatic incident response.</li> <li>5. suggest that Health Research Council and other funding bodies commit resources to identify if/how modern technologies contribute to both predisposition and/or precipitation of suicide events</li> <li>6. support is required for those bereaved by suicide (MOH funds support of victims of robberies etc)</li> <li>7. in future guidelines there should be specific reference to youth requirements (youth are impulsive and sometimes outside GP practice).</li> </ol> <p><b>Section 10: Draft Recommendations in Suicide section of Report</b></p> <p>Section 10, recommendation 1: CYMRC has an issue around how it supports services (eg DHB coalitions) to do the right thing and not just to participate because the service must. Possibly split the recommendation into two: (i) every DHB develop a coalition (ii) encourage working across services between youth mental services and schools.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Committee to redraft recommendation 1.</li> <li>2. MC to report back to the Committee on whether the promotion role covers surveillance.</li> <li>3. Secretariat to draft advice for Minister of Health on suicide and intentional self harm.</li> </ol>
--	---

--	--

**CYMRC Meeting – Friday 13 February 2009**

<b>In Attendance:</b>	Nick Baker (NB), Russell Franklin (RF), Chris Morris (CM), Eru George (EG) part meeting, Anganette Hall (AH), Barry Taylor (BT), Liz Craig (LC), Marie Connolly (MC), Amanda d'Souza (AD) part meeting.
<b>Apologies:</b>	Riana Manual. Eru George, Amanda D'Souza
<b>Guests:</b>	Glenys Needs (GN), Terry Sarten (TS), Gabrielle McDonald (GM) Part meeting.
<b>Secretariat:</b>	Brandy Griffin (BG), D Suzi Grindell (DSG) Shelley Hanifan (SH) part meeting.
<b>Advisors</b>	John Wren, Accident Compensation Corporation Susan Wauchop, Ministry of Youth Development David Eyre, Ministry of Transport Kelly Anderson, Office of the Chief Social Worker Belinda Himiona, NZ Police

<b>Karakia</b>	
<b>Advisors' Reports</b>	<p><b>Ministry of Transport (MOT)</b> Only considers on-road accidents. Advised a strategy is being developed that will include coverage of CYMRC issues with a discussion document available in July or August 2009.</p> <p>Noted the CYMRC report will have a section on youth risk taking behaviour so CYMRC can add a recommendation around licensing of youth.</p> <p>There is coordination between MOT and Accident Compensation Corporation (ACC) on off and on-road accident prevention but private driveways are not covered and appear to fall into a gap.</p> <p><b>Accident Compensation Corporation</b> ACC covers off-road accidents but ACC focus is on injury prevention in the wider sense. Is reviewing workplace health and safety and the social cost of injuries.</p> <p>Also a 'data dictionary' is in preparation including how data is coded. It should be available in July 2009 and a copy will be made available to CYMRC.</p> <p><b>Office of the Chief Social Worker</b> Experience demonstrates that amongst youth there is a peer effect of wanting to take risks. Therefore, strategies to stop youth getting into cars with other risk taking youth may assist.</p> <p><b>Ministry of Youth Development</b> The 2<sup>nd</sup> Health Survey of Young People is available on the Youth</p>

	<p>2000 website.</p> <p>School-based health services for youth seem to have been deferred although schools are well placed to see a student may be developing or has problems.</p> <p><b>NZ Police</b> For Police 'youth' is between ages 14-17 years.</p> <p>There is a lot of work presently around alcohol use. The Chair noted that CYMRC had been approached by the Law Commission for data on alcohol harm.</p> <p><b>Action:</b> BH to report back to the Committee on local CYMR groups' requests to NZ Police to make POL47/47A the standard report for group reviews.</p> <p>The Committee then discussed the role of advisors and how the Committee could better support youth in its Fifth Report.</p> <p><b>Action:</b> Secretariat to update advisors list and seek an advisor from Te Puni Kōkiri.</p>
<p><b>Mortality Database Group Report</b></p>	<p><b>Fifth Report data</b> GN tabled for discussion several draft graphs for the Fifth Report.</p> <p><b>Action:</b> To improve data collection Secretariat to:</p> <ol style="list-style-type: none"> <li>i. consider how to publicise or make more visible the Parent Form on the CYMRC website</li> <li>ii. review the brochure about CYMRC.</li> </ol> <p><b>Law Commission Request</b> The Committee advised what it required from the Mortality Database Group to assist the Law Commission, and the timeframe.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Secretariat to seek project funding for group to urgently extract data that would assist the Law Commission.</li> <li>2. BG to visit the Mortality Database Group to assist in scoping up a research project.</li> <li>3. The Chair to seek support from FVDRC for the project.</li> <li>4. Secretariat to draft the project methodology and circulate it to the Committee.</li> <li>5. The Chair to append to the letter to the Minister of Health a request for the Minister's agreement to report on this outside the Committee's normal reporting cycle.</li> </ol> <p><b>Moved:</b> The Committee:</p> <ol style="list-style-type: none"> <li>i. supports work to meet the request of the Law Commission</li> </ol>

	<p>around alcohol-related harm</p> <p>ii. requests the Chair and Secretariat to scope and secure the resources required.</p> <p style="text-align: right;">Moved Chair All agreed</p> <p><b>ANZCDRT</b> GN asked if the Committee would (i) be sending someone to the July workshop of Australia – New Zealand Child Death Review Prevention Group (ANZCDRT), and (ii) would it support the December meeting being held in NZ.</p> <p><b>Agreed</b> that CYMRC wanted to be a part of ANZCDRT and that it wanted to host the December meeting.</p> <p><b>Action:</b> Secretariat to suggest some December dates for a meeting.</p> <p><b>Upgrades to the Website in respect of the database</b> GN tabled a paper on upgrading the site which the Committee discussed. <b>Motion:</b> The Committee supports the evolution of the database being developed.</p> <p style="text-align: right;">Moved Chair All agreed</p>
<b>Meeting inquorate</b>	The meeting became inquorate at 2.40pm.
<b>Work plan for 2009-10</b>	<p>The Chair provided a PowerPoint of the 2008-09 plan showing what had been achieved and what had not been done.</p> <p><b>Agreed</b> that the Committee would like to go through the plan at it's 25 and 26 June 2009 meeting.</p>
<b>Other business</b>	<p><b>Children's Nightwear Regulations</b> RF noted he had been delegated to represent the Committee on this and was pleased to report that the Regulation had been promulgated.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. The Chair on behalf of the Committee to send a letter to the Ministry of Consumer Affairs thanking it for involving the Committee in this work and congratulating the Ministry on its success with the Regulation.</li> <li>2. The Secretariat to invite the Ministry of Consumer Affairs to send an advisor when advisors next attend a CYMRC meeting.</li> </ol>
<b>Meeting concluded at 4.00pm</b>	

<b>Next Meeting:</b>	Thursday 25 and 26 June 2009 at Wellington Airport, Wellington, SUDI Working Group 22 <sup>nd</sup> April 2009, venue to be identified.
----------------------	--